

Transportation Release Form

**All Students:**

I understand while attending Discovery Clubhouse, my child may participate in field trips that require transportation. I hereby grant permission for my child to participate in field trips away from the center. I understand that I will be given notice regarding such activities beforehand. I further understand that my child will be chaperoned by two responsible adults at all times away from the center. Whenever being transported, children and driver will wear seatbelts. Should any accident or illness occur while my child is away from the center on a field trip, I will not hold any staff or volunteer of Discovery Clubhouse accountable.

In case of serious emergency or illness, when I cannot be reached immediately, I hereby authorize Discovery Clubhouse to obtain emergency medical care (i.e. physician, dentist, paramedics, or other authorized emergency agents) and to obtain or provide emergency transportation. I agree to be directly responsible for all cost and expenses connected with transportation, examination, diagnosis and treatment of my child.

Parent Signature: \_\_\_\_\_

**Before and After School Students:**

If my child participates in the Before/After School Program, I will inform the center in writing of my child's Schedule. **If my child's schedule changes through out the year, I will inform the center in writing of the changes.** ( it is difficult for the center to keep up with so many changing schedules) For your child to continue coming after they do not show up on their schedule time, we will require that you have another written schedule. If your child does not follow the written schedule that has been provided, we will not be responsible for your child when they do not come to the bus. It is hard to determine if the parent forgot to call us and cancel pick up for that day. A child that does not get on the Discovery Clubhouse bus is not in our care. We will call the center for the children that are enrolled. If your child comes one or two days occasionally, they are considered drop in. It is your responsibility to set up drop in care so that the school bus driver knows that your child needs to be picked up. When an enrolled child does not show up to the bus the 1<sup>st</sup> time, the driver will call the Director or person in charge at the center. That person will call the parent to find the child. If it takes over 5 minutes to determine whether your child is attending that day, the driver will leave the school. If your child does miss the bus, the center will send the driver back after all the bus runs. *(It is expected that your child be at a designated drop off/pick up point each day immediately following dismissal of school. Please inform your child's teacher about your child's transportation arrangements.)* If my child is not waiting at the designated pick-up point at the school and Discovery Clubhouse staff has to locate my child, an extra **fee of \$5.00** may be added to my account. This fee will be enforced after the 2<sup>nd</sup> no show if there is no written notification. If it becomes a continual problem, Discovery Clubhouse will no longer be able to pick up your child. *( Please discuss with your child the importance of waiting at the pick-up point to ensure safety)*

I understand that if my child is transported to or from public school, Discovery Clubhouse will not be responsible for unsupervised time while my child is waiting for the bus. Since elementary schools dismissal times are close together, or at the same time, children may have to wait up to 15 minutes from the dismissal of class until the Discovery Clubhouse bus arrives. Kindergarten students also may have to wait 15 minutes.

I have read and agree the context of the Transportation Release Form.

Date: \_\_\_\_\_ Parent Signature: \_\_\_\_\_